



DATE:	January 2022	CLIENT:	Interviewers Are Us
COPY BY:	LW	TITLE:	Engage Module Successful Interviews
PROOFED BY:	ME	READ STYLE:	Straightforward, Even paced, Straight read, not excited, somewhat conversational

PROMPT / NOTES:	COPY:
<p>Slide 1</p> <p>NOTES: This is an educational script example. It's training for an interviewer. Normally when doing a script with multiple slides you will want read which slide you are currently about to read. It helps to keep you and the one editing on track.</p>	<p>As explained in the Introductory Module, the Engage Model consists of five distinct but interrelated phases. As the first of these phases, Plan and Prepare lays the foundation for a successful interview. How you plan and prepare for the interview will have a direct impact on the subsequent phases of the interview. Specifically, it will have an effect on how well you will be able to communicate with the interviewee, build and maintain rapport, ensure that they understand the purpose and objectives of the interview as well as the process and procedures.</p>
<p>Slide 2</p>	<p>When we think of interviewing in a protection context, we usually picture ourselves sitting with the interviewee, asking questions, listening, and taking notes. When asked what is key to a good interview, we may talk about a situation in which we communicate well with the interviewee, and in which the interviewee feels comfortable and free to speak and share all the information they need to share. Indeed, this describes a desirable scenario, but it will rarely happen without some groundwork before you meet the interviewee.</p>
<p>Slide 3</p>	<p>Successful interviewing requires planning and preparing for the interview, which means you need to turn your mind to the objectives of the interview, what you want to achieve, and what the interviewee needs to share with you and achieve at the end of the interview. This will depend on the intended outcome of the interview, as well as</p>

	what information you already have, what you may still need, and how best to go about obtaining it. In order to prepare for the interview, you will need to consider the specific individual as well as the physical setting for the interview, and take into account factors such as working with an interpreter.
Slide 4	In our next lesson on Conducting Successful Interviews we'll dive further into finding a successful candidate for the job.

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